

Friday, 28 August 2026

SEND IMPROVEMENT TASK AND FINISH GROUP

A meeting of **SEND Improvement Task and Finish Group** will be held on

Monday, 7 September 2026

commencing at **1.00 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

Members of the Committee

Councillor Douglas-Dunbar

Councillor Fellows

Councillor Law

Councillor Tolchard

Councillor Twelves

A Healthy, Happy and Prosperous Torbay

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

SEND IMPROVEMENT TASK AND FINISH GROUP AGENDA

1. **Apologies**

To receive apologies for absence, including notification of any changes to the membership of the Task and Finish Group.

2. **Declarations of Interest**

- a) To receive declarations of non-pecuniary interests in respect of items on this agenda.

For reference: Having declared their non-pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. **Draft Scoping Document**

To agree scoping document for the SEND Improvement Task and Finish Group.

(Pages 3 - 4)

4. **Progress Update Following Inspection**

To receive an update on progress since the last Inspection.

(Pages 5 - 18)

5. **Future Topics**

To agree discussion topics for future meetings.